

Job Description – Residential Psychotherapist

Purpose:

The Residential Psychotherapist (RP) is accountable to and reports to the Director of Clinical Programs and the Associate Director of Clinical Programs for administrative and clinical issues. The RP provides individual, group, and family (when appropriate) psychotherapy services to the children placed in the OLH residential program, in addition to seeing some outpatient clients. The RP is responsible for providing a total of 17-20 direct service hours per week. As a mental health therapist for Our Little Haven, the RP will stay abreast of clinical interventions shown to be effective treatment methods; and be equipped to treat a broad range of mental, emotional, and behavioral symptoms. The RP will also assist in the implementation of Performance and Quality Improvement (PQI) activities necessary to ensure quality of care within the agency.

Qualifications:

- A master's degree in clinical social work and Licensed Clinical Social Worker in the State of Missouri.
- At least 4 years demonstrated expertise in mental health assessment, diagnosis and individual, group, and family psychotherapy.
- Knowledge and previous experience in the field of infant and/or early childhood mental health, including at least two years experience providing treatment to adults, infants and/or young children and their families.
- Excellent written and oral communication skills, as well as organizational and time management skills.
- Ability to work as an independent practitioner using sound clinical judgment, and as a member of a multidisciplinary team.
- Current driver's license and access to transportation.

Principal Responsibilities:

- Provide 17-20 hours per week of direct clinical services, to include individual, family, and group psychotherapy.
- Conduct intake interviews and mental health assessments, utilize excellent clinical interviewing and diagnostic skills, and collaborate in parent/guardian consultation, psychiatric consultation, and treatment planning.
- Monitor and update all clinical documentation in a timely manner, including case notes, written service plans, releases, and clinical reports on all assigned clinical activities in accordance with internal and external reporting requirements as outlined by OLH, state, federal, and professional guidelines and standards of best practice.
- Attend and participate in meetings (ex. weekly residential team meetings, quarterly PQI meetings, ARC team meetings, case consultation, new residential staff orientation, etc.)
- Attend various external meetings for children placed in the residential program as appropriate (ex. Family Support Teams, Individual Educational Plans, etc.)
- Complete and maintain all paperwork necessary to facilitate billing of third-party payers of mental health services.
- Assist in the implementation of protocols and outcome measures necessary to ensure the efficacy of clinical interventions.
- Complete and maintain certification in required OLH trainings, such as Safe Crisis Management.
- Provide internal trainings to OLH staff as appropriate.
- Share in on-call coverage as specified in the Our Little Haven Policy and Procedure Manual.
- Perform other related duties, as required.

Signature: _____ Date: _____ (revised
1/12)